

ABRIDGED BID NOTICE UNDER OPEN BIDDING



REPUBLIC OF UGANDA

MINISTRY OF ENERGY AND MINERAL DEVELOPMENT

P. O. BOX 7270, AMBER HOUSE, KAMPALA-UGANDA

PROCUREMENT OF SERVICES UNDER FRAMEWORK CONTRACTS

PROCUREMENT REFERENCE NUMBER: MEMD/SRVCS/16-17/00339/F&A

BID NOTICE

1. The **Ministry of Energy and Mineral Development** invites sealed bids from eligible bidders for the procurement of services under framework contracts for a period of 12 months as detailed in the table below:

Lot No.	Particulars
1.	Hotel services
2.	Fumigation services
3.	Adverts
4.	Funeral services
5.	Office equipment repair and maintenance
6.	Air conditioner repair and maintenance
7.	Plotter repair and maintenance
8.	Courier services
9.	Engraving services
10.	Repair and servicing of Generators

2. The Bidding document shall be inspected and issued at:
The Procurement and Disposal Unit Office,
Ministry of Energy and Mineral Development,
Room C109, First Floor, Amber House,
Plot 29/33 Kampala Road.
3. The deadline for bid submission shall be on **15th March 2017 at 10:00am.**
4. The detailed bid notice is available at the Entity's website at www.energyandminerals.go.ug and at www.petroleum.go.ug

ACCOUNTING OFFICER



REPUBLIC OF UGANDA

MINISTRY OF ENERGY AND MINERAL DEVELOPMENT
P. O. BOX 7270, AMBER HOUSE, KAMPALA-UGANDA

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PROCUREMENT REFERENCE NUMBER: MEMD/SRVCS/16-17/00339/F&A

1. The **MINISTRY OF ENERGY AND MINERAL DEVELOPMENT** has allocated funds to be used for the acquisition of **different services under framework contracts (various lots) for a period of 12 months**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **OPEN DOMESTIC BIDDING** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8 from 08:30am – 04:30pm.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8 and upon payment of a non-refundable fee of **UGX. 100,000**. The method of payment will be:
 - a) Payment will be by bank advice form(s) to be **collected from MEMD Cash Office, Room A113 on 1st Floor Amber House**. A receipt will be issued upon payment.
 - b) Payment will be made at Diamond Trust Bank, Kampala Road.
 - c) Bidders return a copy of the payment slip to cash office for a General Receipt.
 - d) On presentation of a General Receipt to the PDU in room C109 **on 1st Floor Amber House**, bidders will be issued a bid document. The document can be obtained by the bidders' representatives or sent by courier services by the bidders' cost. No liability will be accepted for the loss or late delivery.
6. Bids must be delivered to the address in 8 below at or before **10:00am on 15th March 2017**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8 at **10:15am on 15th March 2017**.
7. There shall be not a pre – bid meeting.
8. Documents may be inspected at, issued at and delivered to:
The Procurement and Disposal Unit Office,
Ministry of Energy and Mineral Development,

**Room C109, First Floor, Amber House
Plot 29/33 Kampala Road.**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	7th February 2017
b. Pre-bid meeting where applicable	Not Applicable
c. Bid closing date	15th March 2017
d. Evaluation process	By 30th March 2017
e. Display and communication of best evaluated bidder notice	5th April 2017
f. Contract signature	Following Clearance by the Solicitor General

Prisca Boonabantu

For: PERMANENT SECRETARY