



REPUBLIC OF UGANDA

MINISTRY OF ENERGY AND MINERAL DEVELOPMENT

P. O. BOX 7270, AMBER HOUSE, KAMPALA-UGANDA

PROCUREMENT OF SUPPLY AND INSTALLATION OF A STANDBY GENERATOR

PROCUREMENT REFERENCE NUMBER: MEMD/SUPLS/16-17/00310/F&A

1. The **MINISTRY OF ENERGY AND MINERAL DEVELOPMENT** has allocated funds to be used for the acquisition of **A STANDBY GENERATOR**
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **OPEN DOMESTIC BIDDING** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 08:30am – 04:30pm.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(a) and upon payment of a non-refundable fee of **UGX 100,000**. The method of payment will be:
 - a) Payment will be by Bank Advice Form(s) to be **collected from MEMD Cash Office, Room A113 on 1st Floor Amber House**. A receipt will be issued upon payment.
 - b) Payment will be made at Diamond Trust Bank, Kampala Road.
 - c) Bidders should return a copy of the payment slip to cash office for a General Receipt.
 - d) On presentation of a General Receipt to the PDU in room C109 **on 1st Floor Amber House**, bidders will be issued with a bidding document. The document can be obtained by the bidder's representatives or sent by courier services at the bidders' cost. No liability will be accepted for the loss or late delivery.
6. Bids must be delivered to the address below at 8(a) at or before **10:00am** on **3rd February 2017**. All bids must be accompanied by a bid security of **UGX 3,500,000**. Bid securities must be valid until **7th August 2017**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(b) at **10:00am**
7. There **shall not** be a pre – bid meeting.
8. (a) Documents may be inspected at, issued at and delivered to:

**The Procurement and Disposal Unit Office,
Ministry of Energy and Mineral Development,
Room C109, First Floor, Amber House
Plot 29/33 Kampala Road.**

- (b) Address of Bid Opening:
**The Procurement and Disposal Unit Office,
Ministry of Energy and Mineral Development,
Room C305, Third Floor, Amber House
Plot 29/33 Kampala Road.**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	5th January 2017
b. Bid closing date	3rd February 2017
c. Evaluation process	4th -6th February 2017
d. Display and communication of best evaluated bidder notice	12th February 2017
e. Contract signature	After Solicitor General's clearance

Prisca Boonabantu

For: PERMANENT SECRETARY